



# OMS-100

## MAIL HANDLING MADE EASY

Easy to install, configure and run  
Output Management Software

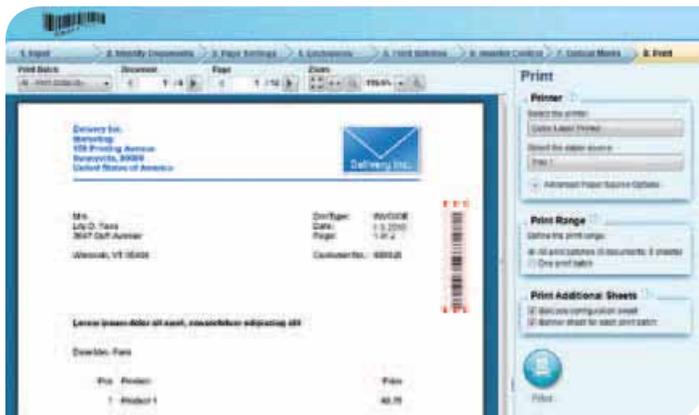
WE VALUE YOUR MAIL



# OMS-100

## MAIL HANDLING MADE EASY

Are you tired of manually pre-sorting, folding and inserting documents? Is up to 60 seconds too long to sort, fold, insert, seal and frank a document? And can you accept the huge costs of manual mail handling? The solution: OMS-100 automates mail handling to maximize output while saving you time and money.



### SWIFT DEPLOYMENT: "PLUG AND PLAY"

Adding dedicated software like OMS-100 brings strong printing and output management capabilities, with no need to customize corporate systems.

- › works with all types of document generation systems
- › remains compatible with Neopost inserter driver updates
- › avoids bespoke system coding which is expensive and causes potential updating problems

### EASY-TO-USE SOFTWARE: "MADE FOR MAIL ROOM PROFESSIONALS"

OMS-100 adds state-of-the-art output management features to your document workflow with no further integration. Set up printing, folding and inserting with just a few clicks, then run the job automatically.

- › add barcodes in seconds to automate your mail
- › developed for non-technical users
- › store and re-use job templates

### AUTOMATICALLY FOLD/INSERT: "HUGE TIME AND COST SAVINGS"

The Neopost Document System (folding and inserting machine) automatically collates, folds, inserts and seals documents, all controlled by OMS-100.

- › full mail piece integrity: only correctly filled envelopes are output
- › handles multi-size, multi-page jobs with varying page count
- › huge time and cost savings (save 30-60 seconds per item), better quality, plus enhanced security and reliability

### SOFTWARE

- › Easy to install, configure and run
- › Exactly maintains document appearance while adding barcodes to automate folding and inserting
- › Compatible with all Neopost Document Systems (folding and inserting machines)
- › Accepts the following input data formats:
  - › PDF
  - › PCL
  - › XPS

### OPTIONAL MODULE: DATAMATRIX

- › Adds 2D DataMatrix codes to increase the optical reading reliability of your Document System and to make your documents look more professional



### OPTIONAL MODULE: MULTI-ENVELOPE PRINT BATCHES

- › Sorts documents into up to three print batches, depending on the number of sheets in each document. For example, documents with between one and three sheets might be printed in batch A, documents with four to eight sheets in batch B, and documents with more than eight sheets in batch C
- › Each batch can then be inserted into the appropriate envelope size, so minimising postage and envelope costs

### SYSTEM REQUIREMENTS

- › Windows XP x86 (SP3) or Windows 7 x86/x64
- › Pentium DualCore 2.5 GHz processor or similar
- › 2 GB RAM
- › Internet access (SSL enabled: TCP Port 80/443)
- › Windows printer driver
- › DVD drive

### WHY CHOOSE NEOPOST?

Neopost is the European leader and a leading worldwide provider of mailing and logistics solutions. Our innovative products and services bring simplicity and efficiency to your complete mailing process to make your business run more effectively.

Neopost brilliantbasics benefits provide excellence in all our offers, from products to support and services. They bring you the best in operational efficiency, mail quality and security, budget optimisation and online management.



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Being ISO 9001, ISO 14001 and OHSAS 18001 certified, Neopost will serve you in accordance with the highest process, quality, environmental, health and safety standards.

